

**Anderson Mill Limited District  
Board of Directors Meeting  
Minutes**

**July 14<sup>th</sup>, 2022**

The Board of Directors of Anderson Mill Limited District of Williamson and Travis Counties, Texas convened a regular Board Meeting in the District Office building at 11500 El Salido Parkway, Austin, TX 78750 starting at 7:30 p.m. on Thursday, July 14<sup>th</sup>, 2022. Notice of time, place and subject of the meeting were posted at the places and times as required by law.

**Agenda Item 1 - Call to Order, Invocation and Roll Call**

Director Kiracofe called the meeting to order at 7:30 pm. Director Morgan provided the invocation. Deja Lewis called role. Directors' present: Morgan, Chaney, Ottenbacher, and Kiracofe. Director Hermesmeier was absent. Also attending was Amanda Miller, Deja Lewis, Deputy Johnson, Carol Feist, Lisa Jo Harrison, Ben Sterling, Susan Reed, Martha Lercher, Kathryn Kizer, Clyde Hinkle, Nikki Hinkle, Bess Cattau, Zbig Gawron, Mary Gawron, Jenny Eisenhauer, Elizabeth Read, and Kendra Dehm.

**Agenda Item 2 - Citizen Communication**

Citizen Communication was brought in front of the Board of Directors by Zbig Gawron, Mary Gawron, Lisa Jo Harrison, Ben Sterling, Elizabeth Read, Nikki Hinkle, Clyde Hinkle, Kathryn Kizer, Carol Feist, and Jenny Eisenhauer.

**Agenda Item 3 - Swimming Pool Operations**

Amanda Miller presented information about the pool schedule, including the Fall and Winter pool hours. She noted that at the next lifeguard in-service training that are held each month, lifeguards will be submitting their Fall and Winter availability. Amanda Miller noted that the pool hours will remain the same through August 17<sup>th</sup>, at which time the Anderson Mill Pool will be closed for the season.

Director Chaney asked specifically about the age requirement for Assistant Pool Managers. He also discussed the existing budget to cover the cost of more lifeguards when ever we can hire them. Director Ottenbacher discussed equalizing pay across the board for all staff of the District in relation to increasing pay for lifeguards. Director Ottenbacher noted that she had spoken with Wells Branch MUD and that they also face similar issues with lifeguard shortages. Director Chaney asked what the lifeguard pay rate is at Wells Branch. Director Ottenbacher responded that it was \$15 per hour for lifeguards.

**Agenda Item 4 - 3<sup>rd</sup> Quarter Review Fiscal Budget 2021- 2022**

Director Morgan provided recommendations on behalf of the budget committee for the 3<sup>rd</sup> quarter budget. He noted that revenue is owed to property taxes in which those funds help offset the operational costs of the District. He highlighted that pool fees were estimated at \$129,000 dollars in revenue; however, the District has spent \$187,388 on maintenance, chemicals, and operations of the District's pools for the 3<sup>rd</sup> quarter only.

The Board of Directors entered an Executive Session at 8:55 pm. No decisions were made, nor actions taken. The executive session ended at 9:28 pm.

Amanda Miller announced her resignation as District Manager. Director Morgan made a motion to approve her resignation, seconded by Director Ottenbacher. Motion carried.

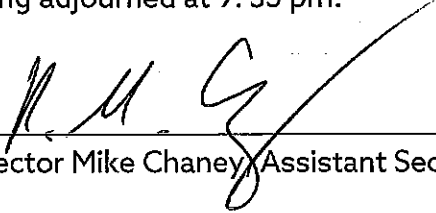
Amanda Miller discussed steps for recruiting the next District Manager including posting on various job boards such as Indeed or Texas Recreation and Parks Society. Director Morgan made a motion to approve the presented updated job description to be posted on any appropriate job boards, seconded by Director Ottenbacher. Motion carried.

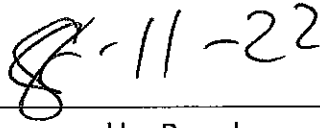
**Agenda Item 7 - Director Requests for Future Agenda Items**

Director Ottenbacher requested that discussions about committees be added to the next agenda. Director Chaney requested pool operations be added to the next agenda.

**Agenda Item 8 - Set date and time of the next meeting, Adjourn**

Director Kiracofe set the next regular meeting for Thursday, August 11th, 2022 at 7:30 pm in this building. There being no further business to come before the Board, Director Ottenbacher made a motion to adjourn, seconded by Director Morgan. Motion carried. Meeting adjourned at 9: 33 pm.

  
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Director Mike Chaney, Assistant Secretary

  
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Date approved by Board