

**Anderson Mill Limited District
Board of Directors Meeting**

Minutes

November 14, 2013

The Board of Directors of Anderson Mill Limited District of Williamson and Travis Counties, Texas convened in a regular Board Meeting in the District Office building at 11500 El Salido Parkway starting at 7:30 p.m. on Thursday, November 14, 2013. Notice of time, place and subject of the meeting were posted at the places and for the time required by law.

Agenda Item 1 – Call to Order, Invocation and Roll Call

Director Ottenbacher called the public hearing to order at 7:30 pm. Director Morgan gave the invocation. Andrea Sivells called role. People present: Directors Morgan, Ottenbacher, Burke, and Grampp. Also attending: Mark Maxwell, Greg Williams, John McDowell, Melissa Leal, and Captain Jeff Pearson.

Agenda Item 2 – Citizen Communication

There was a brief discussion regarding the City of Austin's redistricting.

Agenda Item 3 – Annual District Policy Reviews

A. Review and adopt the Statement of Ethics & Certain Financial and Management Practices of the District by Resolution #13-1114-01

The board reviewed the changes to the Statement of Ethics & Certain Financial and Management Practices of the District. Director Burke moved to approve the Resolution accepting the Policies, Director Morgan seconded. Motion carried.

B. Review and adopt the Risk Policies and Procedures

Director Burke asked that Policy be amended by having the requirement for General Liability and Worker's Compensation Insurance for any contractors performing work for the District be stated in Section M of the Risk Policy to the limits required by state law. The board also reviewed the Fixed Asset Capitalization Policy as part of the Risk Policies and Procedures. Director Morgan moved to approve the Risk Policies and Procedures as amended, Director Burke seconded. Motion carried.

Agenda Item 4 – Deed Restriction Violation

The board reviewed the deed restriction violation at 10500 Schoolhouse Lane owned by George and Tanya Ontiveros and recommendations from Sage Management and Anderson Mill staff to turn the case over to legal. Director Morgan moved to refer to legal, Director Burke seconded. Motion carried.

Agenda Item 5 – Reports

A. Board Officers

B. District Manager

1. 12400 Split Rail is in violation of deed restrictions again, and is being sent back to legal.
2. The Parks and Recreation Guide for Spring and Summer 2014 is close to completion, and a draft will be given to the board to review in December.
3. The Fitness Center upgrades have been completed and a neighborhood Grand Opening was discussed.
4. The food trucks at last week's concert were very successful and have been requested for future events. Director Ottenbacher suggested we have food trucks at the Grand Opening of the Fitness Center.

C. Parks and Recreation

D. Legal Counsel

E. Security Report: October 2013

Captain Pearson reported minor vandalism during Halloween trick or treating.

F. Tax Reports: October 2013

Monthly tax information was not received from Williamson County in time for the meeting.

G. Cash Disbursement Reports: October 2013

Director Burke moved to approve the October 2013 cash disbursement report, Director Grampp seconded. Motion carried.

H. Investment Reports: September and September Quarterly 2013

Director Morgan moved to approve the September Quarterly 2013 Investment Report, Director Burke seconded. Motion carried.

Agenda Item 5 – Set date and time of the next meeting, Adjourn

Director Ottenbacher set the next meeting for December 12, 2013, 7:30 p.m. in this building. There being no further business to come before the Board, Director Grampp moved to adjourn, Director Morgan seconded. Motion carried. Meeting adjourned at 8:04 p.m.



C. Fred Grampp, Secretary

12/10/13

Date approved by Board